

Monroe Local School District

Monthly Finance and Investment Report

for the month ending
March 31, 2009

Kelley Thorpe
Treasurer

Presented April 27, 2009

Serving the community with pride

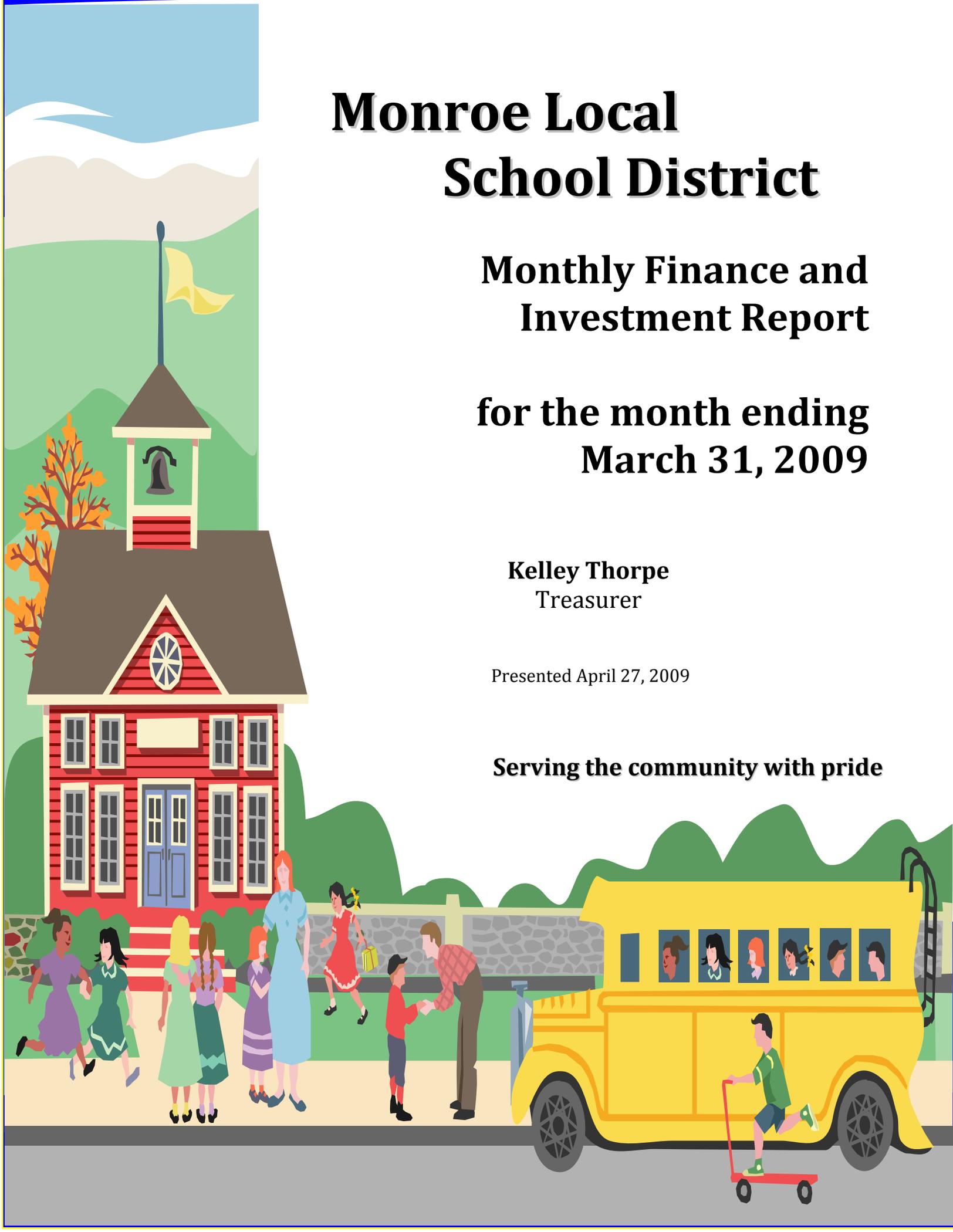


Table of Contents

Overview..... 3

Current Financial Condition 3

Detail of Fund Balances by Fund Type 5

Interest and Investments 6

Results of Financial Activity – Revenues..... 7

Results of Financial Activity – Expenditures 8

Summary Financial Report 9

Budget to Actual Comparison..... 10

Action Items:..... 11

Overview

The purpose of this report is to provide board members, staff, and the community with information on the current financial condition of the Monroe Local School District. This report will also provide a limited historical basis for comparison.

Current Financial Condition

The Monroe Local School District has now completed nine months of the 2008-2009 fiscal year. Total cash on hand at March 31 was \$805,996, an increase of \$328,806 from the beginning of the month.

The General and Emergency Levy Fund expenditures have exceeded revenues by \$512,792 for this year. March is typically a tight month for cash flow. We have received an advance from the county auditor, but will not receive final settlements until April.

The Special Revenue Funds are comprised of the state and federal grants under our control as well as the athletics fund. Combined, these funds ended March with a negative balance of \$161,169. The detail list of these funds is included in this report. I anticipated eventually running into a negative balance in the athletic fund. It will be necessary to advance funds from the general fund in order maintain the athletic program at its current level.

The Capital Projects Funds show the available balance for permanent improvement items and major capital investments and represents about 8.9% of our cash balance. We are due to receive the final payment from Vandercar for deposit into this account by mid-May.

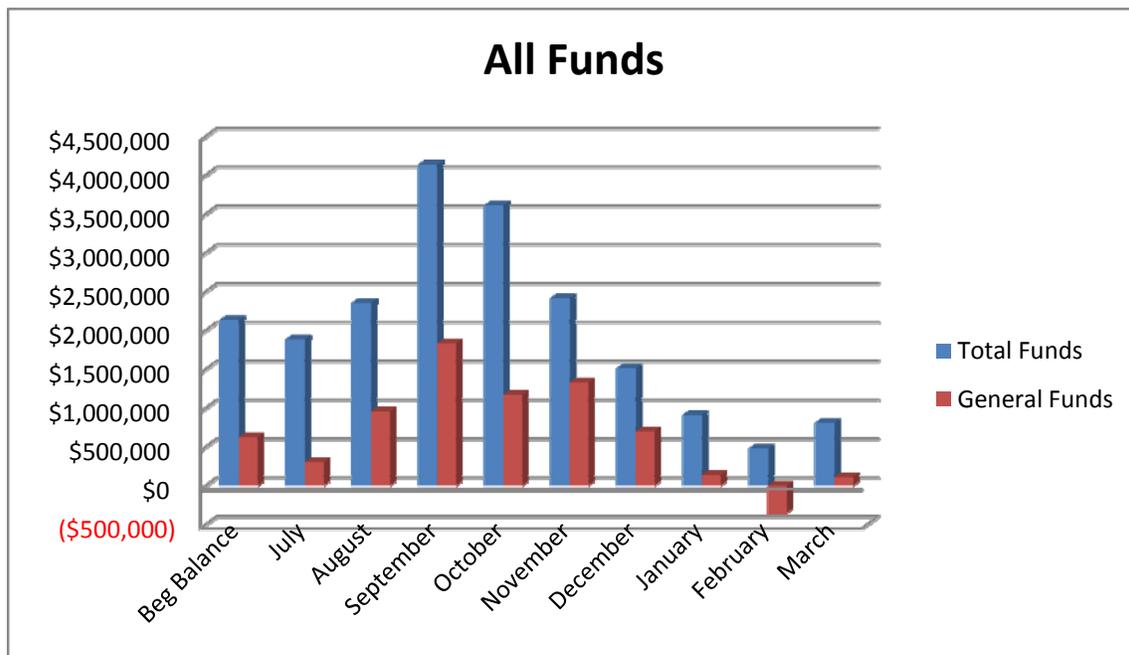
The Food Service Fund and School Supply Fund make up the Enterprise Fund section. This area ended November in the negative, but has rebounded. The Food Service Fund ended March with a balance of \$46,539.

Trust and Agency Funds make up the remaining total cash on hand for the district. These funds are trust accounts and student activity funds. These accounts represent about 12% of March's ending balance.

The FY09 year-to-date financial activity for the major fund types is shown below.

Summary Report by Fund Type - at March 31, 2009

<u>Description</u>	<u>July 1 Balance</u>	<u>FYTD Revenues</u>	<u>FYTD Expenditures</u>	<u>March 31 Balance</u>
General Fund	\$162,684	\$10,254,281	\$10,081,294	\$335,670
Emergency Levy Fund	<u>459,906</u>	<u>2,221,222</u>	<u>2,907,000</u>	<u>(225,873)</u>
	\$622,590	\$12,475,502	\$12,988,295	\$109,797
Special Revenue Funds	118,189	772,875	1,053,232	(162,169)
Debt Service Fund	1,086,268	1,228,084	1,706,497	607,854
Capital Projects Fund	82,111	418,973	429,567	71,518
Enterprise Funds	145,064	683,801	746,857	82,009
Trust and Agency Funds	<u>78,616</u>	<u>130,156</u>	<u>111,786</u>	<u>96,986</u>
Total - All Fund Types	<u>\$2,132,838</u>	<u>\$15,709,392</u>	<u>\$17,036,234</u>	<u>\$805,996</u>



Detail of Fund Balances by Fund Type

Detail Report - at March 31, 2009

<u>Description</u>	<u>July 1 Balance</u>	<u>Year-to-Date Revenues</u>	<u>Year-to-Date Expenditures</u>	<u>Mar 31 Balance</u>
Special Revenue Funds				
Scholarship Funds (007)	8,509	2,034	0	10,542
Principal's Funds (018)	68,561	58,116	38,383	88,294
Miscellaneous Grant Funds (019)	64,707	30,142	20,098	74,752
District Athletic Fund (300)	43,966	166,789	587,335	(376,580)
Management Information System (432)	7,267	3,722	0	10,989
Entry Year Programs (440)	(5,829)	2,100	1,400	(5,129)
Data Communications (451)	1,784	12,000	12,851	934
SchoolNet Professional Dev. (452)	370	0	0	370
Miscellaneous State Grants (499)	19,465	5,256	14,549	10,172
Title VI-B – Special Education (516)	(44,103)	355,594	290,980	20,511
Title III – Limited English Prof (551)	0	7,224	5,638	1,587
Title I – Disadvantaged Children (572)	(13,825)	83,431	56,174	13,433
Title V – Innovative Education (573)	525	1,340	0	1,865
Drug-Free School Grant (584)	1,734	6,914	0	8,648
IDEA, Preschool Grant (587)	0	2,307	1,011	1,296
Title V – Imp. Teacher Quality (590)	(26,528)	37,730	24,814	(13,612)
Miscellaneous Federal Grants (599)	94	120	0	214
Debt Service Fund				
Bond Retirement Fund (002)	1,086,268	1,228,084	1,706,497	607,854
Capital Projects Fund				
Permanent Improvement Fund (003)	82,111	418,973	429,567	71,518
Enterprise Funds				
Food Service Fund (006)	111,509	627,812	692,782	46,539
Uniform School Supplies Fund (009)	33,555	55,989	54,074	35,470
Trust and Agency Funds				
Student Activity Funds (200)	<u>70,107</u>	<u>128,123</u>	<u>111,786</u>	<u>86,444</u>
Total - All Fund Types (except General and Emergency Funds)	\$1,510,248	\$3,233,799	\$4,047,939	\$696,109

Interest and Investments

At March 31, 2009 the district held the following funds:

STAR Ohio Money Market Fund	\$224,016
First Financial Bank CD	0
First Financial Treasury Account	<u>1,142</u>
Total Investments	\$225,158
Fifth Third Checking	675,298
Total Funds:	<u>\$900,456</u>
Outstanding Checks	(99,601)
Deposits in Transit	5,141
Remaining Funds Available	\$805,996
Total Fund Balances	<u>\$805,996</u>
<i>Difference to be explained</i>	<i>\$0</i>

Total interest income for the current year is significantly lower than last fiscal year. The economy has been in a state of flux and we are still seeing the effects of lower interest rates. You will note that the First Financial Treasury Account is just about gone as a result of needing the funds for cash flow. Once the county completes tax payments for the year, we will reinvest the funds.

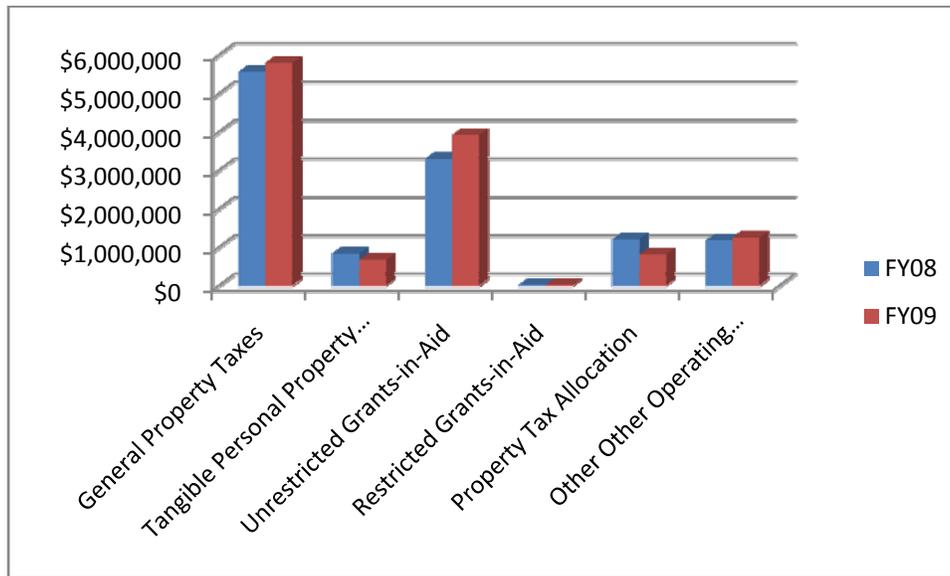
Interest Earned FY08	\$98,119
Interest Earned FY09	\$36,540

Results of Financial Activity – Revenues

It is often helpful to compare this year with last year – to see, where Monroe stands when compared to the same period of time in the previous year. The following table compares the year-to-date revenues for the General and Emergency Levy Funds as of March 31 with the same time period last year. Now that we have received our main advance from the county, we have caught up with payments from last year.

General Fund Revenues

<u>Description</u>	<u>March 2008 Results</u>	<u>March 2009 Results</u>	<u>Percent Difference</u>
General Property Taxes	\$5,562,229	\$5,793,584	4.16%
Tangible Personal Property Tax	833,384	674,481	-19.07%
Unrestricted Grants-in-Aid	3,302,592	3,918,190	18.64%
Restricted Grants-in-Aid	20,285	23,574	16.21%
Property Tax Allocation	1,202,403	810,742	-32.57%
Other Operating Revenues	1,175,301	1,253,449	6.65%
Total Revenues:	\$12,096,194	\$12,474,020	3.12%

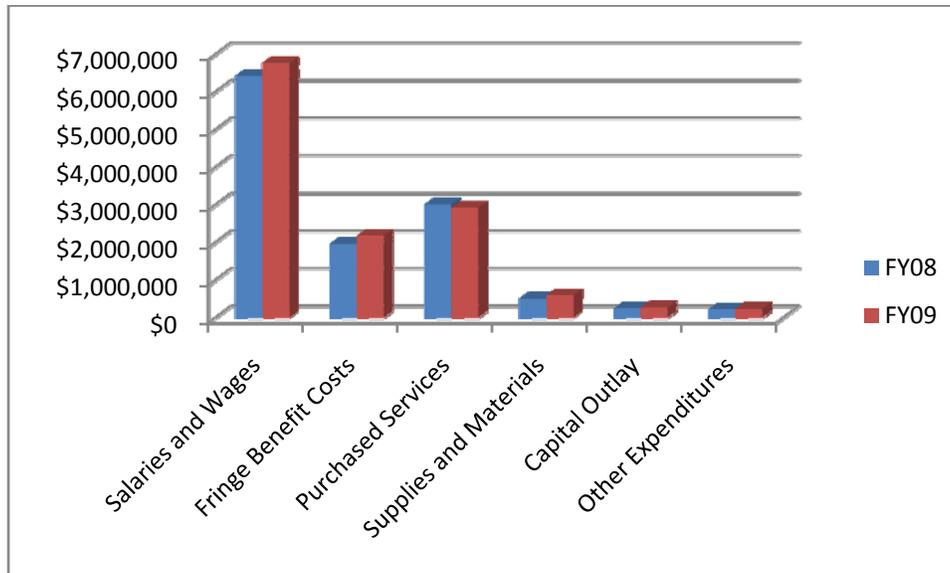


Results of Financial Activity – Expenditures

On the expenditure side, expenses are slightly above last year’s figures. We are still around 5% more than last year in expenditures. The bulk of this is salary, benefits, and supplies & materials as a result of an increase in enrollment.

General Fund Expenditures

<u>Description</u>	<u>March 2008 Results</u>	<u>March 2009 Results</u>	<u>Percent Difference</u>
Salaries and Wages	\$6,425,190	\$6,770,429	5.37%
Fringe Benefit Costs	1,964,570	2,179,584	10.94%
Total Personnel Costs:	8,389,760	8,950,013	6.68%
Purchased Services	3,011,598	2,929,161	-2.74%
Supplies and Materials	508,138	594,210	16.94%
Capital Outlay	249,819	275,412	10.24%
Other Expenditures	222,651	239,498	7.57%
Total Expenditures	\$12,381,966	\$12,988,294	4.90%



Summary Financial Report

The ending fund balance for the General and Emergency Levy Funds totaled \$109,803 as of March 31, 2009. Operating expenditures have exceeded operating revenues by \$512,790. This is somewhat typical for March.

General Fund Operations

	March 2008	March 2009
<i>Operating Revenues Over/(Under)</i>		
<i>Operating Expenditures</i>	(285,772)	(514,274)
Non-Operating Revenues	249	1,484
Non-Operating Expenditures	0	0
<u>Total Revenues Over/(Under)</u>		
<u>Total Expenditures</u>	(285,523)	(512,790)
Beginning Balance, July 1	772,010	622,593
Ending Balance, March 31	\$486,487	\$109,803

Budget to Actual Comparison

While comparing this year to last is quite helpful, it is also a good idea to compare the actual figures to the budgeted amounts for the current year. This can help tell us if we are in-line with our expectations. The budgeted line items directly correlate with the line items from the Five-Year Forecast.

With 75% of the year complete, revenues came in below slightly budgeted amounts at 71.8%. Personnel costs ended the month at 72.3% of the forecasted budget with total expenditures finishing March at 74.7% of estimated. The budget figures used here are consistent with the most recent Five-Year Forecast submitted with the Tax Budget.

The following table compares the operating results on a budget-to-actual basis through month ending March 31:

<u>Description</u>	<u>FY09 Budget</u>	<u>FY09 Actual</u>	<u>Percent Rec/Exp</u>
<u>OPERATING REVENUES:</u>			
General Property Tax (Real Estate)	\$9,013,678	\$5,793,584	64.28%
Tangible Personal Property Tax	520,223	674,481	129.65%
Unrestricted Grants-in-Aid	4,478,767	3,918,190	87.48%
Restricted Grants-in-Aid	19,084	23,574	123.53%
Property Tax Allocation	1,889,623	810,742	42.90%
All Other Revenues	1,444,303	1,253,449	86.79%
Total Revenues:	\$17,365,678	\$12,474,020	71.83%
<u>OPERATING EXPENDITURES</u>			
Salaries and Wages	\$9,488,606	\$6,770,429	71.35%
Fringe Benefit Costs	2,884,616	2,179,584	75.56%
Total Personnel Costs:	12,373,222	8,950,013	72.33%
Purchased Services	3,772,117	2,929,161	77.65%
Supplies and Materials	635,400	594,210	93.52%
Capital Outlay	252,545	275,412	109.05%
Other Expenditures	357,947	239,498	66.91%
Total Expenditures	\$17,391,231	\$12,988,294	74.68%

Action Items:

There is 1 action item this month:

Approval of Then & Now Purchase Orders

When invoices are received for payment that do not have a corresponding purchase order in place, they are referred to as “then & now purchase orders.” Because approval was not in place prior to the ordering of service or materials, it is necessary for the board to approve any then & now purchase orders over \$3,000 for payment. Please see the attached spreadsheet.

BE IT RESOLVED, upon the recommendation of the Treasurer, the Board of Education approves the attached purchase orders for payment.

PO NUMBER	PO DATE	INVOICE DATE	VENDOR	AMOUNT	DEPARTMENT
91579	3/6/09	01/12/09	JOBY SMITH & ASSOCIATES	3,380.00	BUSINESS
91637	3/12/09	02/28/09	CAPITOL VARSITY SPORTS	3,467.55	ATHLETICS
91714	3/26/09	03/05/09	GENESIS MECHANICAL	3,386.00	MAINT.
91679	3/20/09	03/01/09	XEROX	19,668.81	OPERATIONS